

**DEPARTMENT OF PROFESSIONAL AND OCCUPATIONAL REGULATION
PERIMETER CENTER
9960 MAYLAND DRIVE
RICHMOND, VIRGINIA 23233**

COMMON INTEREST COMMUNITY BOARD

Tentative **AGENDA**

THURSDAY, JUNE 27, 2013, 9:30 A.M.

2nd FLOOR, BOARD ROOM 4

- I. CALL TO ORDER**
- II. EMERGENCY EVACUATION PROCEDURES**
- III. APPROVAL OF AGENDA**
 - a. Board Agenda, June 27, 2013
- IV. APPROVAL OF MINUTES**
 - a. March 20, 2013, Informal Fact Finding Conference
 - b. April 15, 2013, Board Meeting
 - c. April 30, 2013, Time-Share Regulatory Review Committee Meeting
 - d. June 6, 2013, Time-Share Regulatory Review Committee Meeting
- V. PUBLIC COMMENT PERIOD***
- VI. REVIEW FILES**
 - a. Appointments: None at this time.
 - b. File Number 2013-01433, Timothy D. Penick
IFF by Kacani – Licensing
 - c. File Number 2013-01434, Lighthouse Properties of Virginia, Inc.
dba Lighthouse Properties
IFF by Kacani – Licensing
- VII. REGULATIONS**
 - a. Update on Regulatory Review Processes
 - b. Report from Time-Share Regulatory Review Committee
 - c. Review of Draft Time-Share Regulations
- VIII. REVIEW TRAINING PROGRAMS**
 - a. Report from June 26, 2013, Training Program Review Committee
 - i. Virginia Common Interest Community Law and Regulation Course
 - b. Discussion of Training Program Review Committee Membership
- IX. OTHER BUSINESS**
 - a. Consider Request for Interpretation Regarding the Applicability of § 55-79.58:1 to Commercial Condominiums
 - b. Follow-up on Requested Report on Letters of Credit
 - c. Consider Guidance Document Regarding §§ 55-509.6.F and 55-79.97:1.F
 - d. Consideration of Resolutions for Service
 - e. Consider Request for Waiver of Filing Fee
 - f. Ombudsman’s Report
 - g. Licensing/Registration Statistics
 - h. Board Financial Statements
 - i. Recovery Fund Statements

- i. 2014 Proposed Meeting Schedule
- j. Staff Event Calendar

X. COMPLETE CONFLICT OF INTEREST FORMS AND TRAVEL VOUCHERS

XI. ADJOURN

NEXT MEETING SCHEDULED FOR SEPTEMBER 17, 2013 at 9:30 A.M.

* Five minute public comment, per person, with the exception of any open disciplinary or application files.

Persons desiring to participate in the meeting and requiring special accommodations or interpretative services should contact the Department at (804) 367-0362 at least ten days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The Department fully complies with the Americans with Disabilities Act.